

**MUNICIPAL CIVIL SERVICE COMMISSION
MEETING MINUTES**

Monday, May 23, 2016



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MINUTES**

**REGULAR MEETING
Monday, May 23, 2016**

The Municipal Civil Service Commission convened in a regularly scheduled meeting on Monday, May 23, 2016 at the Waller Creek Building located at 625 East 10th Street, Room 104, in Austin, Texas.

Chair Lancaster called the Commission meeting to order at 9:07 a.m.

Commissioners in Attendance:

Pamela Lancaster, Chair
Teresa Perez-Wiseley, Vice-Chair
Lottie A. Dailey
Michael Murphy
Melissa Rogers

Staff in Attendance:

Sylba Everett, Municipal Civil Service Administrator
Vera Labriola, Municipal Civil Service Coordinator
April Shaw, Municipal Civil Service Coordinator
Danny Villalpando, Network Administrator

1. CITIZENS COMMUNICATION: GENERAL

Carol Guthrie addressed the Commission regarding Mr. Michael Girod's appeal heard on April 25, 2016.

2. APPROVAL OF MINUTES

The minutes of the May 9, 2016, regular meeting were approved on Vice-Chair Perez-Wiseley's motion, Commissioner Rogers' second on a 5-0 vote.

3. NEW BUSINESS

- a. Discussion and possible action on the Annual Internal Review of the Municipal Civil Service Commission.

Discussion was held on the Annual Internal Review of the Municipal Civil Service Commission. The Review was approved on Commissioner Dailey's motion, Commissioner Murphy's second, on a 5-0 vote.

- b. Discussion and possible action regarding election of Vice-Chair.
The appointment of the Commissioner Perez-Wiseley as Vice-Chair of the Municipal Civil Service Commission was approved on Commissioner Murphy's motion, Commissioner Dailey's second on a 4-0 vote. Vice-Chair Perez-Wiseley abstained from the vote.

4. OLD BUSINESS

- a. Discussion and possible action regarding the request for feedback from the Commission on Council Resolution 20160324-014.

Discussion was held on the request for feedback from the Commission on Council Resolution 20160324-014. A letter, to City Manager, Marc Ott, in response to Resolution 20160324-014 was finalized and approved on Chair Lancaster's motion, Commissioner's Rogers' second, on a 5-0 vote.

- b. Discussion and possible action to review the Municipal Civil Service Rules and provide input to the Municipal Civil Service Director.

Discussion was held on the Municipal Civil Service Rules and input to the Municipal Civil Service Director.

- c. Discussion and possible action regarding compensation for the Municipal Civil Service Commissioners.

Discussion was held regarding compensation for the Municipal Civil Service Commissioners.

- d. Discussion and possible action on appeal hearing proceedings and process.

Discussion was held on appeal hearing proceedings and process.

- e. Discussion and possible action on future meeting dates, times and locations.

Discussion was held on future meeting dates, times, and locations. Commissioners were informed about the Community Interest Announcements posted for the Town Hall stakeholder meetings regarding the creation of the City of Austin Equity Office being held on May 25th and 26th, 2016.

5. FUTURE AGENDA ITEMS

None

ADJOURNMENT

Chair Lancaster adjourned the meeting at 10:58 a.m. on Vice-Chair Perez-Wiseley's motion, Chair Lancaster's second, on a 5-0 vote.